

INFORMATION SHARING WITH CAREGIVERS AT THE TIME OF PLACEMENT

Information sharing is required under state and federal law. This addresses information about the parents and minor dependent child that should be shared with the caregiver as well as limitations on information sharing. Giving caregivers such information better enables them to meet the needs of children and youth living in their home. A well-informed caregiver becomes a partner with the social worker in providing safety and well-being for the child.

This information relates to minor dependents only. Nonminor Dependents (NMDs) are legal adults and have more control over what personal, medical, mental health, and education informational is shared with others. In general, NMDs must consent to disclosure of their confidential information. However, the HEP, Medi-Cal or group health plan number and the NMD's social security number must be shared with the NMD's caregiver at the time of the placement, per WIC 16503.5(d).

Type of Information	Disclosure Requirements
<p><u>Medical:</u></p> <ul style="list-style-type: none"> • Medication and medical treatments • Child's known medical problems, <u>except</u> information that can only be shared by consent or court order • Child's past health problems and hospitalizations • Child's relevant mental health history • Child's immunization records and known allergies • Names/addresses of child's health care providers (including medical care, mental health care and dental providers) • Child's Medical (Medi-Cal) Identification Number and/or Group Health Plan Number 	<p>All prescribed medications for the child that are in the possession of the agency with instructions for the use of the medication. All information regarding any treatments that are known to the agency that are in effect.</p> <p>Known mental health conditions and medications.</p> <p>Any known or suspected dangerous behaviors on the part of the child.</p> <p>Child's Medi-Cal ID/Group Plan number must be provided at the time of placement.</p>
<p><u>Educational:</u></p> <ul style="list-style-type: none"> • Name and address of child's school of origin 	<p>Any documentation or proof of the child's age necessary to enroll the child in school or</p>

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<ul style="list-style-type: none"> • Names/addresses/phone number of child's educational providers • Names/addresses/phone number of child's educational right's holder • Child's school documentation • Child's school records including grade level performance and educational progress • The number of school transfers the child has already experienced • Individualized Education Plan (IEP) 	<p>activities that requires proof of age should be provided.</p>
<p><u>Court/Case/Legal Information:</u></p> <ul style="list-style-type: none"> • Child's CSW and SCSW's name, mailing address, telephone number, email address, and fax number • Child's social security number, State Department of Social Services ID number • Child's attorney and CASA • Juvenile Court name, address, department number and juvenile court case number • Notice regarding Court hearings 	<ul style="list-style-type: none"> • Must be provided at the time of placement • Must be provided at the time of placement • Caretakers must be advised of right to receive notice of all Review and Permanency Hearings concerning the Child during placement and right to attend Hearings and information on how to submit relevant information to Court in writing by use of the Caregiver Information Form.

Type of Information	Disclosure Requirements
<ul style="list-style-type: none"> • Child’s needs and services and information on existing services available for the Caregiver • Family and sibling information • Child’s case plan including the child’s transitional independent living plan, when applicable 	<ul style="list-style-type: none"> • Provide information regarding transportation, translation, training, forms and other available services. • Child’s family and behavioral background that is pertinent to maintain the health and safety of the child. • Must include information on family and sibling visitation. As applicable include information on problems with socialization, emotional and mental issues, physical needs and functioning. • Share the name and contact information of any known siblings or half-siblings of the Child, whether the Child has, expects, or desires to have contact or visitation with any or all siblings, and how and when Caregivers must facilitate the contact or visitation. If the sibling no longer is a dependent, contact the caregiver for permission to disclose information. • Obligation to cooperate with any reunification, concurrent or permanent planning for the Child.

The following is a non-exhaustive list of documents or information that cannot be shared absent a court order or consent from the affected individual. If there is any question regarding whether particular information may be shared with a caregiver, consult with county counsel.

Type of information or record	Authorization needed to share information
WIC 300 Petition and court reports	Court order
Medical or mental health treatment where the minor has a right to consent to the care	If the minor consents to mental health services or could have consented to such services under Family Code § 6924 or Health & Safety Code §124260, information may be shared only with the signed authorization of the minor or court order.
Substance abuse treatment records of the parent	Parent's consent or court order
Substance abuse treatment records of the child	Child's consent, child and parental consent or court order, depending on the circumstances
HIV antibody test results related to the child	Consent of parent or child (if over 12) or court order
Prevention or treatment of pregnancy	Child's consent