

SDM Timeline: CPH Referral → Case Closure

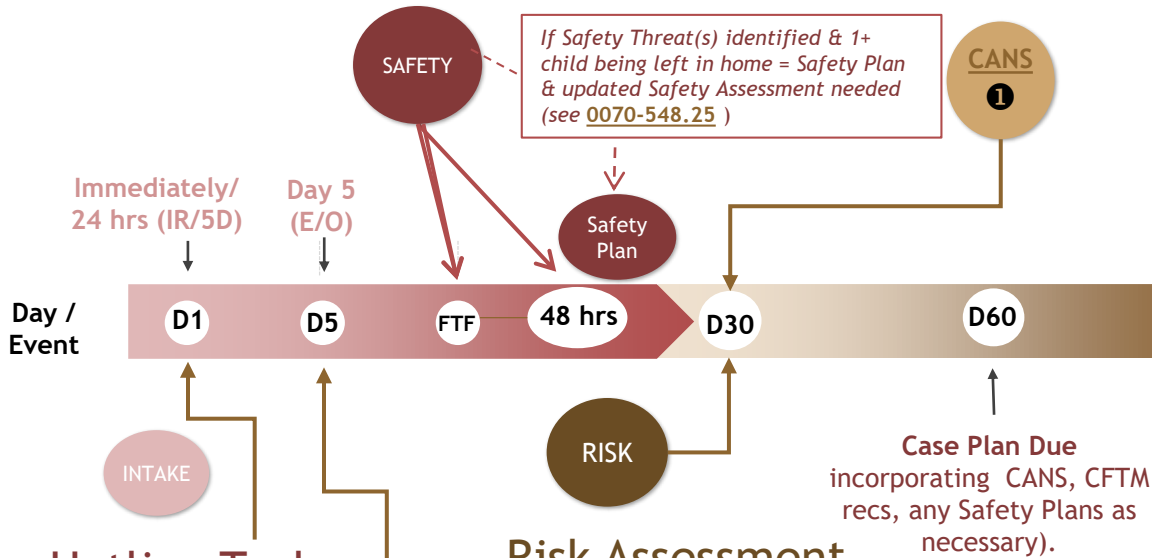
Safety Assessment

Process: During 1st FTF contact

Document tool in WebSDM: Within 48 hours of FTF contact with at least one (1) child victim.

DI CSW to review prior to writing PRC & complete updated tool as needed.

Note: Use SCP Safety Assessment tool for most OHC allegations (see 0070-548.25)



Hotline Tools

- Screening Tool
- Response Priority
- Path Decision

Document in WebSDM by the end of the shift.

Risk Assessment

Document in WebSDM as soon as the information is available or within 30 days of 1st FTF contact (whichever is sooner) / before closing referral or promoting to a case

① CANS replaced the FSNA/CSNA tools and the Mental Health Screening Tool as of 10/28/21. A CANS reassessment may occur at any time, if needed, but no less than every six (6) months. Refer to Child and Adolescent Needs and Strengths (CANS) Assessment 0070-548.26.

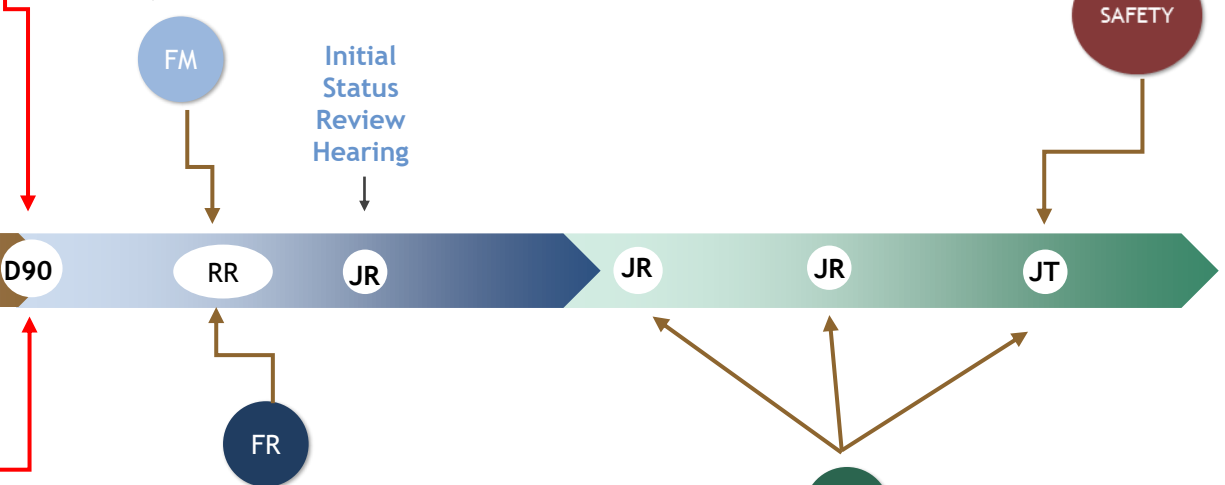
② Reunification Reassessment should be done for PP cases if considering returning the child home (i.e., WIC 388 petition).

Risk Reassessment (FM cases)

Initial Reassessment @ 90 days and:

Voluntary cases = No more than 30 calendar days prior to case plan completion or case closure recommendation.

Court cases = No more than 65 calendar days prior to case plan completion or case closure recommendation. Complete Reassessment every six months (or sooner if new circumstances or new information that affects risk).



Reunification Reassessment (FR/PP cases)

Initial Reassessment @ 90 days, and prior to each 6-month Status Review/JR.

No more than 65 calendar days prior to case plan completion, reunification recommendation or permanency plan change. ②

Complete Reassessment tool every six months (or sooner if there are new circumstances or new information that affects risk).

Case Closure

Complete a final Safety Assessment + Risk Reassessment when considering case closure.

Subsequent Status Review Hearings

Every 6 months, complete:

- Reunification Reassessment (FR) or
- Risk Reassessment (FM)