SDM Timeline: Referral → Case

**Safety Assessment**

- **Process:** During 1st FTF contact
- **Document tool in WebSDM:** Within 48 hours of FTF contact
- **Note:** Use SCP Safety Assessment tool for most OHC allegations (see 0070-548.25)

**Family/Child Strengths & Needs Assessment (FSNA / CSNA)**

- **Initial:** Prior to Case Plan Review
- **Voluntary** = Within 30 days prior to case plan; **Court** = Within 65 days prior to case plan. (Every 6 months)

**Risk Reassessment (FM cases)**

- **Voluntary cases** = No more than 30 calendar days prior to case plan completion or case closure recommendation.
- **Court cases** = No more than 65 calendar days prior to case plan completion or case closure recommendation. Division 31 = review every six months. (All cases = sooner if new circumstances or new information that affects risk).

**Case Closure**

- Complete a final Safety Assessment when considering case closure.

**Case Plan Due**

- Incorporating FSNA/CSNA or CANS, CFT recs, any Safety Plans as necessary)

- **Document in WebSDM within 30 days of 1st FTF contact / before closing referral or promoting to a case**

**Subsequent Status Review Hearings**

- Every 6 months, complete:
  - Reunification Reassessment (FR) or
  - Risk Reassessment (FM) and
  - FSNA or CANS (prior to Case Plan - unless closing case)

**Attachment:** SDM 0070-548.24

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*Los Angeles County will be implementing the Child and Adolescent Needs and Strengths (CANS) Assessment. Upon implementation, CANS will replace the FSNA and CSNA tools. In the interim, if a CANS assessment is completed prior to the development of the Case Plan, the FSNA or CSNA does not need to be completed.*